



OFFICE *of* GOVERNMENT INFORMATION SERVICES

March 12, 2013

NATIONAL
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The Honorable Patrick J. Leahy
Chairman
The Honorable Charles E. Grassley
Ranking Member
Committee on the Judiciary
United States Senate
Washington, DC 20510

Dear Chairman Leahy and Ranking Member Grassley,

Thank you for your continuing interest in improving the administration of the Freedom of Information Act (FOIA). Enclosed please find a report that describes, in accordance with Title 5 of United States Code, Section 552 (h)(2)(C), policy recommendations and other matters that the National Archives and Records Administration's (NARA) Office of Government Information Services' (OGIS) has identified that could be addressed to make further improvements in the administration of FOIA. To provide you with additional background regarding OGIS, which as you know, opened in September 2009, I also have enclosed a report of OGIS' third year of operations, through Fiscal Year 2012. This report provides a description of the types of requests and issues that OGIS has handled. An identical letter and report have been sent to the House Committee on Oversight and Government Reform.

This report, as well as the reports on our first and second years, highlights agency Best Practices and other strategies for making FOIA work better. OGIS also regularly posts on its blog suggestions to improve the FOIA process administratively, such as the importance of updating FOIA regulations, the benefits from coordinating communication for FOIA requests received across the government, and the importance of plain writing with FOIA correspondence.

We appreciate your continued support as OGIS has been transformed from statutory language to reality. Our office is an important symbol of Congress's vision of a better FOIA.



Chairman Leahy and Ranking Member Grassley
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I hope that you find this information helpful as you examine agencies' implementation of FOIA. If you have any further questions, please do not hesitate to call NARA's Office of Congressional Affairs at 202-357-5100.

Sincerely,

A handwritten signature in blue ink, appearing to read "Miriam Nisbet".

Miriam Nisbet, Director
Office of Government Information Services

Enclosures:

OGIS Policy Recommendations for Improving Freedom of Information Act
Procedures and the Administration of the Office of Government Information
Services, March 2013
OGIS Report: Building A Bridge, March 2013

cc:

The Honorable Thomas Carper, Chairman, United States Senate, Committee on
Homeland Security and Governmental Affairs
The Honorable Tom Coburn, Ranking Member, United States Senate, Committee on
Homeland Security and Governmental Affairs