

	Sun 11/1	Mon 11/2	Tue 11/3
8am			
9am		<p>Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am</p>	
10am		<p>(b) (6) 9am - 10am</p>	<p>Staff Meeting @ OGIS Conference Room 10am - 11am</p>
11am			
12pm			
1pm		<p>(b) (6)</p>	<p>Lunch w/James @ JRC to go to NARA and then to Union Station 12:30pm - 1:30pm</p>
2pm			<p>Annual Report Follow-up @ OGIS Conference Room 2pm - 2:30pm</p>
3pm			
4pm			
5pm			<p>(b) (6)</p>
6pm			
7pm			

	Wed 11/4	Thu 11/5	Fri 11/6
			NG AWS
8am	Schedules @ James' Office 8am - 8:30am		
9am			
10am			
11am	DHS CFOIA Officer call 11am - 11:30am		
12pm			
1pm	Interview with Lamii Kpargoi (NED Fellow from Liberia) 1pm - 2pm	SAVE THE DATE: November Managers and Supervisors (M&S) Forum @ A2 Auditorium, A1- B5 Conference Room; field- various 1pm - 2:30pm	Agenda: Submission of Topics (By Following Monday-11:00 am) @ OGIS 1pm - 6pm
2pm			
3pm			
4pm			
5pm			
6pm	(b) (6)	Celebrating publication of the NAP 3.0! @ The Exchange, 1719 G St NW, side bar 5:30pm - 7:30pm	(b) (6)
7pm			

	Sat 11/7	Sun 11/8	Mon 11/9
			SES Orientation Briefing @ U.S. Patent and Trademark Office, Lower Level (Madison) Auditorium
5am			
6am			
7am			
8am			
9am			Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am
10am			NARA Fall meeting with open government groups @ AI, Archivist's Boardroom 10am - 12pm
11am			
12pm			
1pm			
2pm			
3pm			

	Tue 11/10	Wed 11/11	Thu 11/12
	SES Orientation Briefing @ U.S. Patent and Trademark Office, Lower Level (Madison) Auditorium		
9am			
10am			OGIS Regulations @ OIP 10am - 11am
			Open Government November Meeting @ A2 Conference Room 3204
11am	(b) (6)		Meet with James about ICP 11am - 12pm
12pm			
1pm			
2pm			
	A Managers Meeting 2pm - 3:30pm		
3pm			
4pm			
	(b) (6)		
5pm			
6pm		(b) (6)	
		6pm - 7pm	
7pm			
8pm			

	Fri 11/13	Sat 11/14	Sun 11/15
7am	<p>QSI 7am - 8am</p>		
8am			
9am			
10am	<p>Sunshine Week Meeting 9:30am - 10:30am</p>		
11am	<p>DOI meet with OGIS @ Juan Valdez Cafe, 1889 F St NW, Washington, DC 20006, United</p>		
12pm	<p>(b) (6)</p>		
1pm			
2pm			
3pm			
4pm			
5pm	<p>(b) (6)</p>		
6pm			

DOI meet with OGIS @ Juan Valdez Cafe, 1889 F St NW, Washington, DC 20006, United

Agenda: Submission of Topics (By Following Monday-11:00 am) @ OGIS 1pm - 6pm

	Mon 11/16	Tue 11/17	Wed 11/18
8am			
9am	<p>Weekly Update Meeting- Discussion @ Conference Room 8:30am - 9am</p>	<p>PRISM Training @ 1401 H Street Northwest, Washington, DC - Suite 100 8am - 4:30pm</p> <p>(b) (6)</p>	<p>Discuss Dec. 7 oversight meeting 8:30am - 9am</p>
10am	<p>Staff Meeting @ OGIS Conference Room 10am - 11am</p>		<p>IADRWG 9:30am - 11:30am</p>
11am			
12pm			
1pm		<p>NARA All Hands Meeting @ Webcast - Adrienne C. Thomas Auditorium at the</p>	<p>REMINDE R: All-Hands meeting on Novemb?</p>
2pm			
3pm			
4pm		<p>(b) (6)</p>	
5pm			
6pm			<p>(b) (6)</p>
7pm			

	Thu 11/19	Fri 11/20	Sat 11/21
		NG AWS	
7am		(b) (6)	
8am			
9am			
10am			Sunshine Week 9:30am - 10am
			FOIA Advisory Committee @ 10am - 10:30am
11am	FOIAonline Partner Update @ EPA (14th and Constitution Ave NW) room 6124 10:30am - 11:30am		
12pm			T/C with David Coontz and Stefani Hutcheons @ 877-937-1729, pass code 7004-
1pm			Agenda Topics: Submission of Topics by Friday Before Each Weekly Meeting @ OGIS 1pm - 6pm
2pm			
3pm			
4pm		(b) (6)	
5pm			
6pm			

	Sun 11/22	Mon 11/23	Tue 11/24
12am			(b) (6)
9am		Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am	(b) (6)
10am		Review NARA Directive 111, Internal Policy 9:30am - 10am	Meeting: Director Joo Chung @ The Pentagon - Room 3E159 10am - 11am
11am		Discuss 12/7 oversight meeting re: OGIS, ISOO, Recs Mgmt. @ OGIS Conference Room 11am - 12pm	
12pm		(b) (6)	
1pm			
2pm			
3pm			Updated SOP Review- December Version 2 2:30pm - 3:30pm
4pm			(b) (6)
5pm			

	Wed 11/25	Thu 11/26	Fri 11/27
8am			NG AL 8am - 9am
9am			
10am			
11am	T/C with Kim 11am - 12pm		
12pm			
1pm			Agenda Topics: Submission of Topics by Friday Before Each Weekly Meeting @ OGIS 1pm - 6pm
2pm			
3pm			
4pm			
5pm			(b) (6)
6pm	(b) (6)		
7pm			

	Sat 11/28	Sun 11/29	Mon 11/30
6am			
7am			
8am			
9am			Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am
10am			
11am			
12pm			
1pm			(b) (6)
2pm			
3pm			
4pm			
5pm			