

	Thu 10/1	Fri 10/2	Sat 10/3
	JH - Telework		
8am			
9am	OGIS Discussion @ A2-3600 Front-Conference room 9am - 10am	JH - Telework 8:30am - 2pm	
10am			
11am	(b) (6)		
12pm			
1pm			
2pm	(b) (6)	(b) (6)	
3pm			
4pm			(b) (6)
5pm			
6pm			

	Sun 10/4	Mon 10/5	Tue 10/6
			DR Skills training session
9am		Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am	
10am		OGIS regulations 10am - 12pm	
11am			
12pm			
1pm			
2pm		Discuss agency self-assessments @ OGIS conference room 2pm - 3pm	Meeting with Mr. Groman (OMB) @ The White House, Pennsylvania Avenue NW -- Room # TBA 2pm - 3pm
3pm			
4pm			
5pm			(b) (6)
6pm		(b) (6)	
7pm			

	Wed 10/7	Thu 10/8	Fri 10/9
		NG AL	NG AWS
7am		(b) (6)	Strategic Initiative/Performance Plan 7am - 12:30pm (b) (6)
8am			
9am	Meeting with Deborah @ A2 9am - 12pm Lifecycle at NARA @ NARA 9am - 9:45am		
10am			
11am	Interagency Open Government Working Group @ National Archives		
12pm			
1pm			
2pm	DOS Discussion @ Office 2pm - 3pm	Meeting with John Hamilton @ A1 1:30pm - 2:30pm Meeting with John Hamilton @ OGIS 1:30pm - 2:30pm	
3pm			
4pm			
5pm			(b) (6)
6pm	Kaelyn Worship Practice 6pm - 7pm	7pm - 9pm FHS Band Concert	

	Sat 10/10	Sun 10/11	Mon 10/12
8am			
9am			Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am
10am			
11am			
12pm			
1pm			
2pm			
3pm			
4pm			
5pm			
6pm			(b) (6)
7pm			

	Tue 10/13	Wed 10/14	Thu 10/15
			7am - Time and Attendance is Due- No Later Than Friday Noon @ OGIS
8am		Performance Plan 7:30am - 9:30am	
9am			9:00-10 AM Proactive Disclosures Subcommittee Meeting @ See conference call information below 9am - 10am
10am	Staff Meeting @ OGIS Conference Room 10am - 11am	Email 9:30am - 10am	NARA Open Government Meeting 10am - 11am
11am		Strategic Initiative 10am - 1pm	
12pm	Meet with DHS FOIA @ Privacy Office 12pm - 1:30pm		
1pm		Discuss OGIS Review program going forward 1pm - 3pm	
2pm	Agency Services Meeting @ Call - 877-449-8093 access code [Redacted] 2pm - 3:30pm		
3pm			(b) (6)
4pm	(b) (6)		
5pm			
6pm		(b) (6)	

	Fri 10/16	Sat 10/17	Sun 10/18
	Time and Attendance is Due- No Later Than Friday Noon @ OGIS		
8am			
9am			
10am	Discussion with NARA OGIS Director @ Virtual 10am - 11am		
11am	Report check-in 11am - 12pm		
12pm	DOS IG (Jeffrey McDermott) @ OGIS 12pm - 2pm		
1pm	Sunshine Week Meeting 1pm - 2pm	Agenda: Submission 1pm - 1:30pm	
2pm		FOIA Advisory Committee @ OGIS Conference Room 1:30pm - 3:30pm	
3pm			
4pm			
5pm	(b) (6)		
6pm			
7pm			

	Mon 10/19	Tue 10/20	Wed 10/21
	OGIS Retreat (b) (6) (b) (6)		
8am		Carrie at the FDLP conference @ the FDLP conference 8am - 12pm	
9am	Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am		
10am			Staff Meeting @ OGIS Conference Room 10am - 11am
11am			
12pm			
1pm			
2pm			
3pm			
4pm			
5pm		(b) (6)	
6pm	(b) (6)		(b) (6)
7pm			

	Thu 10/22	Fri 10/23	Sat 10/24
		NG AWS	
9am			
10am			
11am	FOIAonline Partner Update 10:30am - 12pm		
12pm	Brown Bag with Open Gov Groups @ OGIS Conference Room 12pm - 1pm		
1pm		Agenda: Submission of Topics (By Following Monday-11:00 am) @ 1pm - 1:30pm	
2pm			
3pm			
4pm			
5pm		(b) (6)	
6pm			
7pm			

	Sun 10/25	Mon 10/26	Tue 10/27
8am			
9am		Weekly Update Meeting @ Director Holzer's Office 8:30am - 9am	
10am			Staff Meeting @ OGIS Conference Room 10am - 11am
11am			
12pm			
1pm		Meeting with Christa @ Director Holzer's Office 1pm - 1:30pm	Design Review OFR/OGIS at GPO @ FR-OFR-Conference-Room 1pm - 3pm
2pm			
3pm			
4pm			
5pm			(b) (6)
6pm		(b) (6)	
7pm			

Wed 10/28

Thu 10/29

9am

10am

Strategic Initiative Meeting - Follow-up @ OGIS Conference Room 10am - 12pm

Meet with DOI - Cindy Cafaro @ OGIS - 800 North Capitol Street Northwest, Washington, DC, United States 10am - 11am

11am

12pm

Records Achievement Award @ Archives I 11:30am - 12:30pm

Lunch with OGC @ Union Station 11:30am - 1pm

1pm

Review of Draft SOP 1pm - 2pm

2pm

Meeting at Hud - Ms. Cole @ HUD Office of Inspector General, 451 7th Street, SW, #10139 Washington, DC, United States 2pm - 3pm

Meeting with HUD FOIA unit @ HUD Office of Inspector General, 451 7th Street, SW, #10139, Washington, DC, United States

3pm

4pm

5pm

6pm

(b) (6)

7pm

8pm

Fri 10/30

Sat 10/31

Annual Report Drafts Due

7am

8am

T&A
8am - 8:30am

9am

10am

11am

12pm

1pm

Agenda: Submission of Topics (By Following Monday-
11:00 am) @ OGIS
1pm - 1:30pm

2pm

Interview with Adam Marshall @ (b) (6)
2pm - 3pm

3pm

4pm

(b) (6)

5pm

6pm