



United States
Department of
Agriculture

Office of the Chief
Information Officer

1400 Independence
Avenue SW

Washington, DC
20250

May 26, 2016

James V.M.L. Holzer
Director
Office of Government Information Services (OGIS)
National Archives and Records Administration
8601 Adelphi Road
College Park, Maryland 20740-6001

Dear Director Holzer:

This letter responds to the Office of Government Information Services' (OGIS) memoranda requesting the United States Department of Agriculture's (USDA) assistance with a Privacy Act issue. The USDA appreciates OGIS' memoranda recommending incorporation of a routine use in an existing USDA Privacy Act System of Record Notice (PA-SORN). I wish to reassure you that USDA takes seriously its responsibilities under both the Privacy and Freedom of Information Acts. USDA has been working diligently on a draft PA-SORN to address OGIS' expectation and anticipates publication by the end of this Fiscal Year.

Please direct any inquiries to Mr. Kelvin Fairfax, Chief Privacy Officer or Ms. Alexis Graves, Department FOIA Officer. Mr. Fairfax and Ms. Graves' contact information are as follows:

Mr. Kelvin Fairfax
Chief Privacy Officer
1400 Independence Avenue SW
Room 401-W
Washington, DC 20250-0706
Email: USDAPrivacy@ocio.usda.gov
Phone: 202.720.1597

Ms. Alexis Graves
Department FOIA Officer
1400 Independence Avenue, SW
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Phone: 202.690.3318

Sincerely,

Ravoyne Payton
Associate Chief Information Officer
Policy, E-Government and Fair Information Practices