

**FOIA Advisory Committee  
Oversight and Accountability and Fees  
Subcommittees' Questions**

**FOIA Public Liaison Poll**

1. What is your current:

Position title	Series	Grade

2. How long (in years) have you been a FOIA Public Liaison?

[NUMERIC BOX]

3. What is the position title of the person you report directly to?

[TEXT BOX]

4. Have you been to FOIA Public Liaison or customer service training by DOJ, OIGIS, or another organization since assuming a FOIA Public Liaison role?

[Yes/No]

5. Are you planning to attend FOIA Public Liaison or customer service training in the next 12 months?

[Yes/No]

6. How would you rate the sufficiency of the following types of resources to fulfill your duties in your FOIA Public Liaison role?

<b><u>Resource</u></b>	<b><u>Rating</u></b>
Personnel	Sufficient/Insufficient
Training	
Agency Leadership Support	
Technology	

7. On average, how often are you contacted by a FOIA requester?

[I have never been contacted by a FOIA requester]

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[Less than once a month]

[Monthly]

[Daily]

[Once a week]

[Twice a week]

[Three times a week]

[Four times a week]

8. In the last 12 months, what percentage have you been contacted about the following FOIA issues ?

Request status: [NUMERIC]

Fees: [NUMERIC]

Requester Category: [NUMERIC]

Response: [NUMERIC]

Appeal: [NUMERIC]

Litigation: [NUMERIC]

Dispute Resolution: [NUMERIC]

9. Do you know the attorney responsible for handling FOIA matters at your agency or component?

[Yes/No]

If yes, how often do you interact with your agency's attorney?

[Daily]

[Weekly]

[Monthly]

[Annually]

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10. In your experience how much time do you/your agency's FOIA professionals spend on determining fee-related issues for the typical FOIA request. This refers to activities such as placement in requester fee category, providing fee estimates, collecting fees?

[< 1 hour per request; 1-3 hours per request; > 3 hours per request]

11. In your experience, would eliminating FOIA fees, except for commercial requesters, reduce the time it takes to process a FOIA request?

[Yes/No]

Why or Why not? [Text box]

12. Do you think that charging only a flat fee of \$5 - \$10 for non-commercial requesters would reduce the time spent on determining fee issues?

[Yes/No]

Why? [Text Box]

13. Do you think that FOIA fees are necessary to the FOIA process?

[Yes/No]

14. Do you have any ideas? If so . . . What are some ideas you may have on changing the fee structure to improve overall FOIA processing for agencies?

[Text Box]

15. Over the last 12 months, how often are fees an issue for either the withdrawal of a request or the narrowing of its scope?

Estimate of the Percentage of Requests [Text Box]